



THE UNITED REPUBLIC OF TANZANIA

CHAPTER 80

THE CIVIL AVIATION ACT

THE CIVIL AVIATION (CONTRIBUTION AND ADMINISTRATION
OF THE TRAINING FUND) REGULATIONS

REVISED EDITION OF 2025

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Dodoma,
31st July, 2026

HAMZA S. JOHARI,
Attorney General

CHAPTER 80

THE CIVIL AVIATION ACT,

THE CIVIL AVIATION (CONTRIBUTION AND ADMINISTRATION
OF THE TRAINING FUND) REGULATION

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CHAPTER 80

THE CIVIL AVIATION ACT

REGULATIONS

(Made under section 5)

THE CIVIL AVIATION (CONTRIBUTION AND ADMINISTRATION
OF THE TRAINING FUND) REGULATIONS

[7th June, 2013]

[DPG]

GNs. Nos.
167 of 2013
193 of 2016

- Citation
1. These Regulations shall be cited as the Civil Aviation (Contribution and Administration of the Training Fund) Regulations.
- Interpretation
2. In these Regulations, unless the context requires otherwise-
- Cap 80
- “Act” means the Civil Aviation Act;
- “*ab-initio* training” means initial training provided in a specific field such as aircraft maintenance, pilot and air traffic control;
- “Authority” means the Tanzania Civil Aviation Authority established under the Act;
- “beneficiary” means a student who has been granted a loan under these Regulations;
- “designated medical examiner” means a medical examiner designated by the Authority as qualified and licensed in the practice of medicine, to conduct medical examinations of fitness of applicants for the issue or renewal of the licences or certificates or ratings as required by appropriate Civil Aviation

Regulations;

“Minister” means the Minister responsible for civil aviation;

“Public Register” means the public register of the Authority as defined under section 56 of the Act.

Establishment of
Fund
GN No.
193 of 2016
reg 2

3. There shall be established a fund to be known as TCAA Training Fund.

Administration
of training fund
and functions of
committee

4.-(1) The committee shall be responsible for the administration of the Training Fund.

(2) For transparent, efficient and effective operation the Committee shall have the following functions to:

- (a) formulate and review strategies and procedure for the use of the training fund;
- (b) formulate mechanism for repaying of money spent from the training fund by sponsored candidates or their parents or guardians;
- (c) formulate strategies for the contribution mechanism and recommend for approval by the authority;
- (d) approve and priorities courses to be supported by the training fund;
- (e) approve candidates applying for sponsorship under the training fund;
- (f) determine and recommend for relief of repayment of the loan to the recipient;
- (g) prepare an annual budget of training requirements;
- (h) keep the register and other records of loan beneficiaries;
- (i) ensure auditing of the training fund as per standing financial regulations;
- (j) prepare and submit within three months after the end of financial year report to the Ministry, on the administration and usage of the training fund and shall include a copy of the audited

	accounts of the training fund; (k) consider all applications for exemption to the fund; and (l) assess the effectiveness of the training fund in meeting the objectives of its establishment.
Use of training fund GN No. 193 of 2016 reg. 3	5. The training fund shall be used for financing <i>ab-initio</i> training of Tanzanians in pilot and aircraft maintenance engineers by way of loan.
Eligibility for funding	6. A candidate shall be eligible for funding of ab-initio training, if he meets the selection eligibility specified in regulation 11.
Sources of fund	7.-(1) The sources of the fund shall consist of- (a) annual contributions from regulated suppliers grouped; (b) annual contributions from the authority for such sums, not less than a sum equivalent in Tanzanian shillings of fifty thousand United States dollars; (c) any donations, grants or loans from any other sources. (2) For the purpose of this regulation “regulated suppliers grouped means Air Operators Certificate (AOC) holders, Approved Maintenance Organization (AMO), aerodrome operators and Ground handling Service Providers as specified in the Schedule.
Collection and payment into training fund	8.-(1) A person who is required to contribute to the training fund and payment shall do so by 30th June of each year. (2) Where the person fails or neglect to contribute to the Fund as specified in regulation (1), he shall be liable to pay a penalty of 10% of the unpaid amount for every thirty (30) days or part thereof during which the moneys continue to be unpaid the Fund.

Account and
financial audit

9.-(1) The Authority shall open an independent bank account to be used for the training fund.

(2) All monies collected for the training fund shall be deposited in the bank account for this purpose.

(3) The committee shall keep books of accounts and maintain proper records of its operations in accordance with accounting standards.

Cap 286

(4) The account shall be subject for annual audit by a person registered as an auditor under the Auditor and Accountants (Regulation) Act appointed by the committee on such terms and conditions as the committee may determine.

Membership to
aviation training
fund committee

10.-(1) The committee shall consist of the following members:

(a) four representatives of aviation industry of whom one of them shall be the chairperson;

(b) the authority's Director of Safety regulation; and

(c) Director of economic regulation.

(2) The authority shall form the secretariat to the committee.

(3) The Committee may co-opt a member or members as it deems fit for the purpose of fulfilling its obligations.

(4) The four representatives of the aviation industry shall be nominated by the regulated suppliers, contributing into the fund, in a transparent process as requested by the authority.

(5) The duration of the nominated members shall be three years from the date of nomination and subject to renewable for another one term.

Selection process
GN. No.
193 of 2016
reg. 4

11.-(1) The secretariat shall advertise in local media, authority's website and TAOA's website, stating the required entry qualifications and other requirements related to the course and giving a period not exceeding thirty days from the time of advertisement for the applicants to respond.

(2) To be eligible for selection for training a

candidate shall-

- (a) be a Tanzanian citizen;
- (b) meet the entry qualifications and any other specified requirements shortlist;
- (c) pass a written and oral aptitude test conducted by qualified technical personnel of the Authority;
- (d) pass a medical examination as required for the course to be taken, and for the pilots, to undergo simulator training and engineer submitted to maintenance organisation; and
- (e) make a written application in a prescribed form in which shall include the-
 - (i) name of the applicant; and
 - (ii) applicant's parent or guardian, and applicant's guarantor.

Selection
committee
GN. No.
193 of 2016
reg. 5

12.-(1) There is hereby established a Selection committee which shall include-

- (a) the Secretariat;
- (b) two other persons representing the private sector;
- (c) one other person representing the training institution.

(2) The selection committee shall be responsible to prepare a shortlist of eligible candidates recommended for a loan and submit it to the committee for approval.

(3) Upon approved, the committee shall form the basis of the loan contract, to be known as beneficiary loan agreement between the applicant and the committee.

Conditions for
grant of loan
GN. No.
193 of 2016
reg. 6

13.-(1) The committee shall in granting loan to eligible candidate, impose conditions and require repayments in instalments at such times within such periods as the fund may determine.

(2) The beneficiary of training sponsorship and his parent or guardian shall enter into an agreement with the committee to repay the loan upon completion, suspension or termination of training under any circumstances resulting from the acts or omission of the student.

(3) In case of any default by the student in the repayments of the loan, the guarantor shall automatically and fully be liable to pay to the fund all loan owed to the fund by the beneficiary.

(4) Where the beneficiary of the guarantor fails or refuses to repay such loan as agreed and as required by this regulation, the beneficiary or the guarantor shall be liable to civil proceedings.

Training
institutions *ab-
initio* training

14. The committee shall ensure that sponsored *ab-initio* trainees undertake training at institutions that meet the required standards and approved by the Authority.

Post-training
programme *ab-
initio* trainees

15. Financial support to the candidates terminates on completion of the training.

Exemption

16.-(1) A regulated supplier shall contribute to the fund.

(2) Notwithstanding sub regulation (1), a regulated supplier may be exempted to contribute to the fund if they are:

- (a) training organisation established in the United republic;
- (b) non-government organisation for humanitarian services for no hire and reward.

(3) A Regulated supplier who finds himself in any of the situations described in regulation shall apply in writing to the authority to be exempted from the provisions of subregulation (1).

(4) The regulated supplier shall attach to his application a certified copy of documents evidencing that they fall under subregulation (2).

Contravention of
regulations

17. A person who contravenes any provision of these Regulations shall have his licence, certificate, approval, authorisation, exemption or other document revoked or suspended.

Offences and
penalties

18.-(1) A person who does or omits to do any act contrary to the provision of these regulations; or knowingly, recklessly supplies false information in relation thereto commits an offence and on conviction shall be liable to a fine of not exceeding two million Tanzanian Shillings or to imprisonment for a term not less than twelve months.

(2) Notwithstanding subregulation (1), the Authority shall have power not to issue or renew a licence of a person who has failed to contribute to the fund.

Appeals

19 A person who is aggrieved by any order made under these Regulations, may appeal within twenty-one days of such order being made to the Minister responsible for civil aviation.

Revocation
GN. No. 284
of 2007

20. [Revokes the Civil Aviation (Contribution and Administration of the training Fund) Regulations.]

SCHEDULE

(Made under regulation 7)

GN No.
193 of 2016
reg. 7

DETERMINATION OF REGULATED SERVICE PROVIDERS FOR THE
PURPOSE OF CONTRIBUTION TO THE TRAINING FUND

1. AOC Operators

<i>Group</i>	<i>Particulars</i>	<i>Amount</i>
Group 1	0-50 seats	\$ 5,000
Group 2	51-150 seats	\$10,000
Group 3	Over 150	\$20,000

a criterion used for AOC operators is the total number of
passenger seats.

2. Approved Maintenance Organisation (AMO)

<i>Group</i>	<i>Particulars</i>	<i>Amount</i>
Group 1	0-5700 kg	\$ 2,000
Group 2	5701-30,000kg	\$15,000
Group 3	Above 30,000 kg	\$20,000

a criterion used is the number of aircrafts being maintained. regulated
suppliers contributing to one group is exempted to contribute to another
group.

3. Aerodrome Operator

Group	Particulars	Amount
Group 1	Cat. I	\$ 30,000
Group 2	Cat. II	\$ 20,000
Group 3	Cat. III	\$ 2,000

4. Ground handling Service Provider

<i>Group</i>	<i>Particulars</i>	<i>Amount</i>
Group 1	Class I	\$ 20,000
Group 2	Class II	\$7,000
Group 3	Class III	\$2,000